PURPOSE:
To ensure patient confidentiality is protected and secure. To ensure a mechanism for all incidences involving inappropriate or unauthorized Use or Disclosure of PHI is reported to the Privacy Officer.

POLICY:
It is the policy of Health Quest Systems, Inc. and its affiliates (HQ), in compliance with 45 C.F.R. §164.530(f) to mitigate to the extent practicable, any harmful effects from the inappropriate Use, Access or Disclosure of PHI by the HQ or any business associates.

DEFINITIONS:
See HIPAA Glossary

ENFORCEMENT:
All individuals whose responsibilities are affected by this policy are expected to be familiar with the basic procedures and responsibilities created by this policy. Failure to comply with this policy and related procedure may result in remedial and/or disciplinary action, up to and including termination of any employment or other relationship.

REFERENCES:
HIPAA: §164.530(f)
HQ 5.2.09 Mitigation of Inappropriate Use or Disclosure of Protected Healthcare Information (PHI) Procedure

POLICY HISTORY:
Supersedes: 2/13/2019
Original Implementation Date: 4/15/03
Date Reviewed: 2/28/2020

APPROVAL:

[Signature]
Policy Owner
2/28/20
Date