PROCEDURE:
Responsibilities of the affiliated covered entities are identical when it comes to the privacy and security and confidentiality requirements when handling patient and employee protected health information (“PHI”). Safeguards must be in place to protect such data in any form from inappropriate access, use or disclosure.

PROCEDURE STATEMENT:
Health Quest Systems, Inc. and its’ affiliates (“HQ”) have a process in place to review its affiliated covered entities to be sure that they are following all the requirements of the applicable laws and regulations when handling patient PHI.

DEFINITIONS:
Associated Covered Entity (“ACE”) – Legally separated covered entities that are under common ownership or control that designate themselves as a single covered entity for the purposes of complying with the Health Insurance Portability and Accountability Act (“HIPAA”)

Covered Entity – A health care provider, health plan, or health care clearinghouse that transmits any health information in electronic form in connection with a transaction covered by 45 CFR parts 165.103.

Affiliates – Entities controlled by or under common control with Health Quest Systems, Inc.

REFERENCES:
45 CFR, Parts 164.105 (b) and (c)
45 CFR, Parts 164.504 (d)
HQ 5.2.29 Affiliated Covered Entity Designation Policy

POLICY HISTORY:
Supersedes: 9/27/17
Original Implementation Date: 12/21/16
Date Reviewed: 3/13/19, 3/2720
Date Revised: 12/21/16, 9/27/17, 3/13/19

APPROVAL:
W.A. McNulty by ____________________________ 3.31.20
Policy Owner Date